# Circle of Excellence Award

*This new award, created in 2017, recognizes an individual staff member’s (or members’) outstanding accomplishment(s) in a given calendar year. It is presented to a staff member (or group of staff) who has gone* ***“above and beyond” the scope of their current position*** *by, for example, involvement in a special project, realization of a significant achievement, or a significant accomplishment which has had an impact on the Foundation on a national basis. This award is open to staff at all levels of the organization across the country with at least 2 years of service. More than one award may be presented in a given year.*

**Nomination Details**

**Name of Nominee:** »

**Nominee’s Title:** »

**KFOC Location: »**

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| ***Please provide information to support the nomination of this individual.****Specifically, describe the outstanding accomplishment of the staff person(s).* *In what way(s) has the nominee’s outstanding accomplishments, going “above and beyond” the scope of the current position, had an impact on the Foundation on a national basis? Describe the distinguishing personal characteristics and/or competencies that have enabled the nominee(s) to achieve these contributions. List any other pertinent comments which you feel should be noted. Provide testimonials as appropriate.*Details: »       |

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| **Nomination Submitted by:**Name: »      Title & KFOC Location: »      E-mail address: »      *Note: Nomination must have the agreement of the Executive Director concerned.* |