

## **Advisor – Communications and Events**

<b>Location</b>	Quebec Branch (Montreal, Quebec)
<b>The organization</b>	<p>The Kidney Foundation of Canada is the leading charity committed to eliminating the burden of kidney disease through:</p> <ul style="list-style-type: none"><li>• Funding and stimulating innovative research for better prevention and a cure;</li><li>• Providing education and support to prevent kidney disease in those at risk and empower those with kidney disease to optimize their health status;</li><li>• Advocating for improved access to high quality health care;</li><li>• Increasing public awareness and commitment to advancing kidney health and organ donation.</li></ul> <p>For nearly 60 years, this mission has guided The Kidney Foundation of Canada and positioned it as a collaborative and innovative leader in the development of programs, services, research opportunities and awareness campaigns that positively impact the millions of Canadians living with or at risk of getting kidney disease.</p>
<b>Description of the position</b>	<p>Reporting to the Director – Development and Communications, you will be called on to:</p> <ul style="list-style-type: none"><li>• Implement dynamic communication strategies to raise awareness of the Foundation and its achievements among specific client groups</li><li>• Develop the Foundation’s reputation and brand image</li><li>• Contribute to the achievement of the organization’s objectives by proposing communication, promotion and solicitation tools adapted to the target clientele and the media used</li><li>• Contribute to the design, organization and success of various events and activities (fundraising events, awareness activities, etc.)</li><li>• Represent the Foundation with various partners and at certain events</li></ul>
<b>Employment status</b>	Regular full-time position (35 hours per week)
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Undergraduate degree in communications, marketing communication or other relevant training</li><li>• 3 to 5 years’ experience in a similar position</li><li>• Excellent command of English and French, both written and spoken</li></ul>

## ***Vacancy notice***

- Sense of humour and dedication
- Team player
- Creativity, versatility, and autonomy
- Excellent writing skills (in English and French)
- Very good command of computer tools, including the Microsoft Office 365 suite as well as web and mobile apps
- Knowledge of Raiser's Edge, Photoshop and the Canva platform an asset
- Available to work evenings and weekends on occasion

### **Send your application to**

[recruiting@kidney.ca](mailto:recruiting@kidney.ca) with "Advisor – Communication and Events" in the subject line. Only applications submitted by email will be accepted. Please include with your CV a letter explaining why you are applying for this position.

***The Kidney Foundation of Canada encourages and welcomes applications from people with disabilities. Accommodations are available on request for anyone participating in all stages of the selection process.***

***The Kidney Foundation of Canada complies with the requirements of Bill 96.***

*We thank all applicants for their interest in this position and advise them that only those selected for an interview will be contacted.*