



Advisor, Philanthropic Development – QC branch

Location

Montreal Office, partial remote work

Position Status

Full-time (35 hours per week)

Why Join The Kidney Foundation?

Excellent kidney health, optimal quality of life for those affected by kidney disease, and a cure. This vision drives us to build community connections, fund research and deliver programs and services that make a difference in the lives of those impacted by kidney disease, while engaging them in a community of care and support.

You can make a difference by joining our dynamic and dedicated team at The Kidney Foundation of Canada!

What do we offer?

- 3 weeks of annual vacation
- 15 statutory holidays per calendar year
- A hybrid work environment (2 days in-office per week)
- Participation in the group benefits plan
- Participation in a group RRSP (employer contribution of 5%)
- A comprehensive Employee Assistance Program
- Support for setting up a home office and a monthly home internet allowance
- New, modern offices near Snowdon metro station
- A culture that encourages continuous learning and development

Job overview :

Are you someone who wants to make a difference? We offer you the chance to have a significant impact on the community and leverage your expertise in philanthropic development for The Kidney Foundation of Canada, Quebec Division.

Reporting to the Director of Philanthropic Development and Communications, you will engage in fundraising and donor development for the Foundation, its programs, and its mission by:

- Soliciting a portfolio of loyal Foundation donors, including individuals, corporations, and private



foundations;

- Prospecting new donors to creatively diversify a network that benefits from understanding the Foundation's mission and programs;
- Working closely with the Communications Coordinator and the Philanthropic Development leadership to strengthen solicitation tools and case for support;
- Writing proposals for donors and prospects to renew or submit new donation requests;
- Ensuring the loyalty and recognition of the Foundation's active donors.

You will also be responsible for the following tasks:

- As an expert in philanthropic development, acting as a resource for colleagues;
- Proactively seeking opportunities and new sources of revenue;
- Staying up to date on the latest trends in philanthropy;
- Seeking sponsors for our annual signature events;
- Collaborating with various departments within the division to meet fundraising goals;
- Managing follow-ups on planned gifts intended for the Quebec branch;
- Collaborating with the national office for pan-Canadian fundraising proposals;
- Assisting at division events when required.

Skills, and Experience Required:

- University degree in Communications/Marketing, Humanities, or a relevant field;
- 3 to 5 years of experience in a similar role;
- Experience in a non-profit or philanthropic organization is essential;
- Excellent French writing skills;
- Strong interpersonal and teamwork skills;
- Results-oriented with the ability to manage multiple projects simultaneously;
- Proficiency in office software such as Microsoft Office Suite;
- Familiarity with the Raiser's Edge philanthropy management software is an asset.

Send your application to

- melodie@engages.ca with "Advisor – Philanthropic Development" in the subject line. Only applications submitted by email will be accepted. Please include with your CV a letter explaining why you are applying for this position.

The Kidney Foundation of Canada encourages and welcomes applications from people with disabilities. Accommodations are available on request for anyone participating in all stages of the selection process.

The Kidney Foundation of Canada complies with the requirements of Bill 96.

We wish to thank all applicants for their interest in this position. Please note that only those selected for an interview will be contacted.