



Position Posting

~ Fund and Community Development Officer~

Locations:

4 home-based positions available. In order to serve our kidney community, candidates must reside in one of the following locations:

- Sarnia, ON, / Waterloo-Wellington, ON, / Kingston, ON

The Challenge:

- Implement an exciting fund and community development strategic plan.
- Build relationships with stakeholders in the local community.
- Enhance the donor and volunteer experience to support retention and growth
- Facilitate connection between patients and local treatment centers to support effective delivery of KFOC programs.
- Your collaborative, donor-centered approach makes you an excellent candidate for this local leadership role.
- Join our dynamic team and come to work every day motivated by the knowledge that YOU are making a difference for the 1 in 10 Canadians that lives with chronic kidney disease!

You Will:

- Lead local annual activities and support Branch-wide initiatives
- Collaborate with volunteer committees to manage third party events
- Engage and recruit volunteer committees to meet goals and foster retention and growth
- Develop detailed planning and reporting process for activities
- Manage data effectively, using Raiser's Edge
- Steward donors and sponsors in a personal and professional manner to enhance ROI and fulfill reporting and recognition obligations
- Implement and enhance stewardship plan for sponsor retention and growth
- Lead local annual Walk

Major and Mid-Level Giving

- Research and identify high-value donor prospects
- Implement effective stewardship and cultivation plans
- Develop and maintain a schedule for grant renewals and prospects within local community

Community Development

- Promote and support KFOC patient programs and services locally
- Collaborate with internal and external stakeholders to increase program visibility, participation, and growth within the local community
- Liaise with local health, patient, and community networks to provide information and support



Position Posting

- Enhance patient service deliver through developing effective partnerships
- Manage all aspect of the volunteer cycle to grow our pool of committed and trained volunteers.
- Develop short and long-term goals for program growth in the region.

Position Status

Full-Time, Permanent

You Have:

- 3+ years of relevant fund development experience
- Post-secondary education and/or a diploma in fundraising, marketing, public relations or event management
- Demonstrated success raising funds through events
- Strong understanding of donor-centered fundraising.
- Proven ability to work with and motivate volunteer committees in a diplomatic, professional manner.
- Superior time management and organizational skills with the ability to prioritize multiple tasks and projects in a fast paced, results oriented environment.
- Excellent oral, written and interpersonal communication skills
- Grant writing experience an asset
- Strong computer skills, including proficiency with MS Office products (Word, Excel, Outlook, etc.) and fundraising database; experience with Raiser's Edge an asset
- Willingness to work flexible hours during peak event times.
- Fully functional designated home workspace.

The Position:

Reporting to the Senior Regional Manager, Community and Fund Development – Southwestern Ontario, or the Foundation's designate, the Fund and Community Development Officer will play a key role in supporting the Foundation's strategic plans for fund and community development within the catchment area.

The Organization:

The Kidney Foundation of Canada is the national volunteer organization committed to eliminating the burden of kidney disease through:

- Funding and stimulating innovative research for better treatments and a cure;
- Providing education and support to prevent kidney disease in those at risk and empower those with kidney disease to optimize their health status;
- Advocating for improved access to high quality healthcare;
- Increasing public awareness and commitment to advancing kidney health and organ donation.

For over 50 years, this vision has guided The Kidney Foundation to be a collaborative, inventive and focused leader in the development of programs, services, research opportunities and awareness campaigns that have had a positive impact on the

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Position Posting

millions of Canadians living with, or at risk of developing kidney disease.

Apply to:

The Kidney Foundation of Canada, Ontario Branch
1599 Hurontario St. Suite 201, Mississauga, ON L5G 4S1
ATTN: Hiring Manager
E-mail: on.resumes@kidney.ca

Application Deadline: Open until positions filled

The Kidney Foundation of Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We wish to thank all applicants for their interest and effort in applying for this position; however, only candidates selected for interviews will be contacted.