



Position Posting

~ Director – Engagement and Community Relations ~

Location: Quebec Branch (Montreal, Quebec)

The Organization: The Kidney Foundation of Canada is the leading charity committed to eliminating the burden of kidney disease through:

- Funding and stimulating innovative research for prevention, better treatments, and a cure.
- Providing education and support to prevent kidney disease in those at risk and empower those with kidney disease to optimize their health status.
- Advocating for improved access to high quality healthcare.
- Increasing public awareness and commitment to advancing kidney health and organ donation.

For almost 60 years, The Kidney Foundation has been a collaborative, innovative and focused leader in the development of programs, services, research opportunities and awareness campaigns that have had a positive impact on the millions of Canadians living with, or at risk of developing kidney disease.

Job Summary: Reporting to the Executive Director, you will play a key role and be called on to:

- consolidate and develop the chapters in Quebec and evaluate the possibilities for creating new chapters to expand the Foundation's reach and influence;
- increase the number of Branch volunteers by identifying needs, creating profiles, developing and executing recruitment strategies and building a succession plan for key positions;
- establish a volunteer pathway (from intake to recognition and retention) and take follow-up action;
- cultivate special relationships as a resource for community members while strengthening and diversifying the network;
- in collaboration with the executive management and the Patient Programs and Services Department, strengthen relationships with government officials, including elected officials;
- manage your team (recruit, train, develop, supervise and evaluate).

Position Status: Regular full time, 35 hours per week



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Required Skills:

- University degree in philanthropic management or other relevant training
- 5 years experience in a similar position
- Project management experience is a definite asset
- Bilingual English-French (spoken and written)
- Strong interpersonal skills and a unifying leadership style
- Results-oriented and able to manage several projects simultaneously
- Agility and political savvy
- Available for occasional travel to different parts of Quebec (25%–40%)

Apply to:

recruiting@kidney.ca with “Director – Engagement and Community Relations” in the subject line. Only applications sent by email will be accepted. Please include with your CV a letter explaining why you are applying for this position.

The Kidney Foundation of Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We wish to thank all applicants for their interest and effort in applying for this position; however, only candidates selected for interviews will be contacted.